



V21 First Friday Gallery: Exhibition Agreement

I. Artist Information

- a. Artist Name: _____
- b. Email Address: _____
- c. Exhibition Title: _____
- d. Exhibition Dates: _____
- f. Delivery/Installation Date, Deinstall/Pickup date: _____
- g. Number of works on loan: _____

II. Exhibiting Institution

- a. Vintage21 First Friday Gallery provides with no expense to the artist the following: An opening reception, printed and distributed promotional materials (may vary by exhibition), & representation on V21 First Friday Gallery Blog.
- b. Artist agrees to be present for the First Friday opening reception at V21 First Friday Gallery.
- c. Vintage21 reserves the right of refusal to any artwork for any reason.

III. Delivery/ Pick-up of artwork

- a. Sole responsibility of the artist, unless otherwise previously arranged.
- b. Artwork must be ready to hang and meet the gallery's hanging specifications. If needed, limited resources are available for matting, framing, and hanging at Vintage21; these resources may be utilized if previously arranged.
- c. Artwork must be retrieved on the agreed date. No storage space is available for unclaimed artwork.

IV. Sales

- a. Price may be specified on each piece of artwork exhibited or labeled NFS (Not for sale).
- b. All sales inquiries will be directed to the artist. No commission is taken by V21 First Friday Gallery.

V. Image reproduction consent

- a. Artist grants Vintage21 permission to reproduce, replicate, and photograph any image of loaned artwork(s) for use in documenting, cataloging, publicity, and archives (in print and web formats).

VI. Handling conditions for artworks

- a. Vintage21 will not alter or change the condition of the artwork(s) in any way except under the instructions from the artist/lender.
- b. Any damage to the artwork(s) will be reported to the artist/lender as soon as possible. Vintage21 does not assume responsibility for any damage during the duration of the exhibition or transport of artwork.
- c. Artwork(s) are loaned for the time specified on this form and will not be returned until said period is completed unless prior arrangements have been made with the Gallery Director.

Other Notes: _____

VII. Signatures

I have carefully read the terms of this contractual agreement and do concur with the conditions set forth.

Artist's name: _____

Artist's signature: _____ Date: _____

Vintage 21 Gallery member name: _____

Vintage 21 Gallery member signature: _____ Date: _____